

GGON National Oil Companies Coordinator Job Description

Position: National Oil Company Coordinator (contracted consultant)

Location: Virtual/ Remote. We are open to candidates from all over the world but actively encourage people from the Global South and the Middle East. The successful candidate must be able to work across multiple time zones, particularly Latin America, Europe, Africa and South East Asia. Some international travel may be required.

Time commitment: Part-time (approximately 2.5 to 4 days per week), 1 year contract (with the potential to renew). Exact hours TBD with the successful candidate.

Compensation: \$25,000 to \$45,000 for one year (part-time rate) depending on experience and weighted to location.

Reports to: GGON Secretariat team

About the Global Gas & Oil Network

The Global Gas and Oil Network (GGON) is an international non-profit network of civil society organisations established to support global efforts to stop fossil fuel expansion and catalyse a just and equitable global phaseout of production in line with the internationally agreed climate target to keep global warming below 1.5°C. This must be achieved through a just transition, at an equitable pace for all countries, in a way that centres the needs of people, communities and biodiversity. Since its creation in 2017, the network has steadily grown to over 300 organisations across more than 60 countries on six continents.

GGON provides movement infrastructure for this diverse group of members and partners through a variety of approaches, including convening critical conversations and strategy discussions, commissioning research and analysis, and providing communications tools and training. Where we are invited to, we provide coordination support to a number of national and regional coalitions and directly coordinate issue-specific thematic global working groups, one of which is focused on National Oil Companies (NOCs). GGON operates with a lean secretariat, which is a fully virtual team based in several continents across multiple time zones.

Position Summary

Greater global coordination and advocacy around NOCs is a strategic priority for GGON. NOCs—in which the government is the sole or the dominant shareholder—produce half of the world's oil and gas, and invest 40 percent of the capital in the global oil and gas industry. They are also important for millions of citizens in the developing countries where many NOCs operate. It is therefore critical for climate as well as socio-economic and development reasons that NOCs are transformed as part of the energy transition needed to limit temperatures to below 1.5C.

GGON is looking for a consultant to take on responsibilities for providing coordination of the NOC work for the GGON secretariat. The coordinator will work in an effective and highly collaborative manner with a diverse range of partners - from grassroots movements representing impacted communities to policy influencers at the UN and G20 governments.

Areas of Responsibility

- Coordinate and facilitate online meetings of the GGON NOC Working Group and potentially very occasional in person strategy meetings

- Lead the development of the Working Group's shared strategy and direction, and facilitate ongoing learning processes to enable the group's strategic priorities to evolve based on changing contexts
- Incubate coalitions, task forces or sub-groups for specific objectives where needed at national, regional or international levels
- Expand the GGON NOC Working Group membership in a strategic and inclusive way, with a particular focus on improving the diversity of the network
- Work with other relevant existing and emerging coalitions that focus on the intersection of oil and gas, corporate transition and economic development agendas
- Provide a strategic link among organisations in the GGON NOC Working Group and other members of the wider GGON network, on the cross-cutting issues; and help identify how the wider GGON network can support or add value to NOC work (and vice versa)
- Develop, and/or provide support for developing materials and resources that are strategically useful for members of the working group or wider community, support relationship building and liaising with external contacts, for example to draft op-eds or facilitate meetings with members of government

Requirements

Essential

- Excellent written and verbal communication skills
- Significant experience organising and facilitating large meetings, especially using online tools and techniques
- Experienced facilitator to co-develop a shared direction and strategic priorities and to lead iterative learning processes across a diverse network of partners
- Strategic thinker with an ability to synthesise a variety of perspectives and respond to dynamics of shifting geopolitics and narratives
- Strong experience of working in diverse coalitions at a cross-national level
- Experience of planning and delivering campaigns or projects within civil society
- Highly collaborative
- Self-starter and ability to work independently and as part of a team
- General knowledge of climate and fossil fuel issues
- Professional level English speaking and writing is essential

Desirable

- Experience of facilitative leadership of networks
- Willingness to travel internationally
- Experience of working on oil and gas issues
- Experience of working on economic diversification and alternative development related issues highly desirable
- Additional languages to English in particular Spanish, Portuguese, French, Arabic desirable
- Ability to work across diverse time zones

To apply, please send a cover letter and CV to manager@ggon.org

We value diversity, equity, and inclusivity as central to our work and believe we are strengthened by the diversity of our staff and partners. We welcome applications from people of all cultures, backgrounds, and experiences, and strongly encourage applicants from Global South countries, people of colour and persons with disabilities to apply.

Deadline for applications, 28 March 2024