

Global Gas and Oil Network (GGON) Research Coordinator Job Description

Position: Research Coordinator, Global Gas and Oil Network

Location: Remote, virtual (from/based in the Global South, must be able to occasionally meet virtually in alternative time zones)

Time Commitment: Five days per week/ Full time, permanent / open-ended contract

Compensation: Approximately \$50,000-\$60,000 (dependent on experience & location)

Reports to: GGON Program Manager

Target start date: July 2024 (position open until filled)

About the Global Gas & Oil Network

GGON is an international non-profit network of civil society organisations established to support global efforts to stop fossil fuel expansion and catalyse a just and equitable global phase-out of production in line with the internationally agreed climate target to keep global warming below 1.5°C. This must be achieved through a just transition, at an equitable pace for all countries, in a way that centres the needs of people, communities and biodiversity. Since its creation in 2017, the network has steadily grown to over 300 organisations across more than 60 countries on six continents, including many research focused organisations.

GGON provides movement infrastructure for this diverse group of members and partners through a variety of approaches, including convening critical conversations and strategy discussions, commissioning research and analysis, and providing communications tools and training. Where we are invited to, we provide coordination support to a number of national and regional coalitions and directly coordinate issue-specific thematic global working groups. GGON operates with a lean secretariat, which is a fully virtual team based in several continents across multiple time zones.

GGON's Research Work

Data gathering, analysis, position papers, and other research is pivotal to ensure the movement succeeds: to inform ongoing strategy and to provide insights and analysis needed to deliver successful campaigns. Our ambition is to support and facilitate network members' work to phase-out oil and gas. We have seen substantial success in this regard and now wish to scale up our capacity to do more, ensuring research is developed, distributed and used for maximum impact among the network. In particular, we are committed to correcting for the historic tendency for research to be overly focused in the Global North and have a key objective to enable more research outputs from members and allies in the Global South.

Position Summary

The Research Coordinator will be a facilitative leader, passionate about promoting social justice and a fair and equitable transition away from fossil fuels through a collaborative network approach. They will be responsible for: reinvigorating and leading the Working Group, creating an engaging, inclusive space; coordinating joint research related projects among GGON members; and establishing the collaborative "GGON Research Hub" that will support strategy level discussions and produce more movement focused research projects and be an accessible "one stop shop" of data and insights for members and the GGON Secretariat.

The role will be based in the virtual GGON secretariat and work closely with the other secretariat team members to facilitate and support GGON partners. The successful candidate will believe in the power of networks to create change and enjoy working with a wide range of stakeholders (primarily NGOs, think tanks, academics). The Research Coordinator will report to the Program Manager, and be accountable to the wider network, for example, through the Research Working Group.

This is a crucial role in the GGON Secretariat, with the Research Coordinator being required to provide key insights

to members across the world and to be able to present these insights to GGON Working Groups, our Strategic Advisory Committee, regional and national coalitions, and our funder community. The Research Coordinator will also need to develop effective working relationships with key communication experts that GGON works with for whom access to high quality, succinct data summaries is imperative.

Key relationships are: GGON's Director, Deputy Director, Program Manager, Latin America Regional Manager, Africa Regional Manager, the GGON communications team, Research Working Group

Research Coordinator Responsibilities

Coordinate the GGON Research Working Group

1. Develop and maintain a network of researchers working on oil and gas supply who can be called on to assist with research and insight requests from the network, with a particular requirement to significantly expand the GGON research network in the Global South.
2. Coordinate and facilitate online meetings of the GGON Research Working Group, leading the development of the Working Group's shared strategy and direction.

Ensure GGON members have access to relevant research in an accessible and timely way

3. Respond to member's research requests, acting as a "librarian" able to help people find the research they need or acting as a "broker" and finding someone who can meet the research needs for the member.
4. Proactively co-producing webinars, briefing notes, and co-developing and updating a network portal. This would also include compiling and presenting data and insights to GGON's Working Groups, Strategic Advisory Committee, GGON's Comms Team and other members as required to ensure cutting edge analysis is applied to inform campaign strategies.

Compiling and commissioning insights

5. Provide oversight to ensure that as a network we collectively maintain an ongoing analysis of the industry: Monitor, commission and share insights about the landscape including: important dynamics and developments in the oil and gas industry and policy; related issues that campaigners need to know about; helping to track emerging risks and identify gaps and opportunities.
6. Identify, track and compile appropriate metrics to help assess progress against our Network Strategy and (where relevant, that of the wider movement).

New research prioritisation

7. Help identify what research GGON members need, especially from thematic and regional coalitions and then help identify who could carry out necessary research projects, liaising with the GGON secretariat and funding groups to help fundraise for these projects, paying particular attention to collaborating with groups, researchers and think tanks in the Global South.

Profile of the successful candidate

Essential

1. From/based in the Global South
2. Experience of network coordination
3. Experience of working in a campaign focused research community
4. Experience working with web-based resource databases
5. Partnership and stakeholder management, including experience dealing with diverse stakeholders and geographies, including cross-cultural partnerships
6. Exceptional written and verbal communication in English, able to condense and communicate information

in an accessible way, including to senior stakeholders

7. Demonstrated ability to work independently and as a strong team member
8. Ability to take initiative and deliver work from conception to completion
9. Strong commitment to social justice and the struggle to stop climate change
10. Reliable access to the internet

Highly desirable

11. English is essential and additional languages, especially Spanish and French, are strongly desirable
12. Knowledge of oil and gas issues
13. Experience commissioning research

To apply, please send a cover letter, including an outline of how you meet the profile for this role, and a CV to manager@ggon.org.

We value diversity, equity, and inclusivity as central to our work and believe we are strengthened by the diversity of our staff and partners. We welcome applications from people of all cultures, backgrounds, and experiences, and strongly encourage people of colour and persons with disabilities to apply.

Deadline for applications: 17.00 GMT, 14 April 2024