

# International Policy Manager

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**Position:** International Policy Manager, Global Gas and Oil Network (GGON)

**Location:** Remote

**Time Commitment:** Five days per week/ Full time, permanent/open ended contract

**Compensation Range:** US\$75 000 - \$95 000, based on location and experience. Our compensation range is competitive and reflective of the cost of living in different regions. It is determined based on the candidate's location, experience, and qualifications. GGON is committed to equity in compensation.

## About the Global Gas & Oil Network

GGON is an international non-profit network of civil society organisations established to support global efforts to stop oil and gas expansion and catalyse a just and equitable global phaseout of production in line with the internationally agreed climate target to keep global warming below 1.5°C. This must be achieved through a just transition, at an equitable pace for all countries, in a way that centres the needs of people, communities and biodiversity. Since its creation in 2017, the network has steadily grown to over 300 organisations across more than 60 countries on six continents.

GGON provides movement infrastructure for this diverse group of members and partners through a variety of approaches, including convening critical conversations, coordinating strategy development, commissioning research and analysis, and providing communications tools and training. Where we are invited to, we provide coordination support to a number of national and regional coalitions, and directly coordinate issue-specific thematic, global working groups. GGON operates with a lean secretariat, which is a fully virtual team based in several continents across multiple time zones.

## The Position

The International Policy Manager will be responsible for leading GGON's international climate policy and politics work across the network and will coordinate partners across the network's member organizations to help deliver a fair and equitable transition away from fossil fuels. The successful candidate will be a passionate, and experienced international policy strategist, with a commitment to promoting social justice and a track record of successful collaboration with large and diverse coalitions.

The International Policy Manager will lead a small team; coordinate and lead the GGON International Working Group; and be responsible for overseeing the finalisation and implementation of the GGON multi-year international policy strategy in collaboration with GGON members. This will include ensuring that members feel engaged, reflected in, and empowered by the strategy operationalisation. The role will also support fundraising efforts for the international policy work and team.

## Areas of responsibility

### Strategic direction

- Build on the UNFCCC's acknowledgment of the need to transition away from fossil fuels to finalise and implement a new multi-year international diplomacy strategy.
- Through the strategy, identify key outcomes on the energy transition to be achieved through multilateral fora, and how this will be achieved by the network, allies and wider movement.

- This will include ensuring governments develop robust NDCs that fully incorporate Fossil Fuel Phaseout; broadening beyond UNFCCC, engaging in other international and regional fora (G7, G20, G77, Amazon Summit, Africa Union, BRICS, etc); and building capacity among Global South allies to strengthen relations with governments and multilateral institutions especially in Africa and Latin America and the Caribbean (LAC).
- Maintain the focus of GGON's secretariat role to provide movement infrastructure to the network.
- Develop an international policy work plan based on the strategy to identify short term and long term priorities, including overseeing the development of clear plans of action to make timely progress towards concrete objectives.
- Ensure that within the coherent global international policy approach, there is a focus on and integration with thematic needs, and national and regional realities and their connection to multilateral spaces, and achieving victories both domestically and internationally.
- Manage processes to work with members to finalise the multi-year international policy strategy and related activities and outcomes, and lead the implementation of new plans and initiatives identified.
- Ensure the GGON secretariat develops and maintains a strong understanding of regional, national and pan-continental international policy work and priorities - and how this is connected to the GGON International policy strategy, influencing key multilateral and diplomatic forums so that they direct and create enabling conditions for governments to adopt oil and gas supply side measures in domestic policy.
- Maintain strategic convening spaces within the network and across other civil society networks and allied constituencies, including governments and multilateral institutions.
- Actively strengthen GGON's engagement in other global civil society fossil fuel phase-out diplomatic spaces.

### **Manage a small but effective International Policy team**

- Line manage at least one diplomacy role in Latin America and the Caribbean, and ensure effective collaboration with other members of the GGON secretariat, network members, and allies.
- Assist in fundraising for any other identified roles.

### **Coordination and member engagement**

- Chair and coordinate the International Policy Working Group.
- Support the coordination of regional diplomacy work.
- Focus on creating a bridge and stronger connection between regional and international work.
- Significantly increase outreach to partners in the Global South and identify ways to engage new partners in international policy work.
- Identify gaps and opportunities in broadening our international policy work beyond the UNFCCC COPs.
- Identify the ways to achieve more equitable access and participation in the international GGON network so that its strategies and work represent and are relevant to priorities both globally and regionally.
- Help identify how to expand connections and synergies with the international GGON network, including which countries, thematic issues or movement connections could be more deeply developed from an international policy perspective.

## **Strengthening South-South and South-North connections and impact**

- Work with GGON's secretariat Latin America and Caribbean Regional Manager, the Africa Regional Manager, and relevant contact points and allies in Asia and the Pacific, to strengthen the connection and influence of organisations in the Global South in multilateral fora, and to translate domestic policy wins into impact at the international level, and vice versa.
- Identify opportunities for strategic collaboration where there are opportunities related to international policy, diplomacy, and the nexus between domestic and international policy.

## **Monitoring and evaluation and reporting**

- Produce reports (potentially on a quarterly and annual basis) to report on the activities, progress and results of the GGON International Policy work.

## **Profile of the Successful Candidate:**

### ***Essential***

- Minimum of 8 to 10 years of experience in a related international policy field (for example: political advisor, international policy strategist, work on climate multilateralism). This can include non-traditional experience that is relevant to the role.
- A leader with a minimum of three years experience and a proven track record of managing diverse and effective teams, managing team members remotely across geographies and backgrounds, and supporting teams to deliver real-world impact.
- A proven track record in project management including budget management, strategic planning, role development, and monitoring and evaluating progress to goals.
- A proven track record in working with networks, movements and organisations in all parts of the world including the Global South.
- Demonstrated ability to build and maintain strong professional organisational partnerships, and to work effectively with diverse stakeholders across classes, languages, cultures and geographies, particularly those in the Global South.
- Proficiency in English is required, with strong preference for candidates with additional language skills, particularly in Spanish, French, or Portuguese, to better support our diverse global network and enhance our inclusive communication efforts.
- Demonstrated ability to work independently, prioritise multiple demands to meet deadlines, learn quickly and collaborate as an effective team member.
- Strong commitment to social justice and the struggle to stop climate change.
- Reliable access to the internet.
- The ability to travel as needed.

### ***Highly Desirable***

- Written and spoken language skills, in addition to English, in Spanish, French or Portuguese.
- Experience working on fossil fuel issues.

## **How to Apply**

To apply, **please send a cover letter indicating why you are a good fit for this role, together with your CV to [manager@ggon.org](mailto:manager@ggon.org). Please place as the subject of the email "International Policy Manager"**. The deadline for applications is 31 July, 2024, though we encourage interested parties to

apply as early as possible.

GGON supports our team's work-life balance and mental well-being through flexible working hours and consideration of personal and cultural circumstances. The successful candidate will have access to external experts and professional development opportunities as part of this role.

We value diversity, equity, and inclusivity as central to our work and believe we are strengthened by the diversity of our staff and partners. Our recruitment process is designed to be inclusive and equitable, actively seeking and prioritising applications from individuals in the Global South, and encouraging participation from underrepresented groups including, but not limited to, indigenous peoples, persons with disabilities, individuals from diverse racial and ethnic backgrounds, and members of the LGBTQIA+ community.

Our selection process includes a first and second round of interviews, and for final round candidates, at least one practical task aligned with real-world scenarios you would encounter in this role.